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| Activity/Situation/Hazard | Action required |
| Arrival at SL&T Centre | * Children to be dropped and collected in the designated car parking area adjacent to the field.  If dropped off by coaches pupils should be escorted onto to the schools area on the field by staff. |
| Area where the children will compete. | * The facility is maintained by Garons CIC * No Parents – only parents should be ones bringing individual runners and they will have a permit to come on site. * The children will be in sight of their teachers at all times and inside the ‘pen’ area unless they are racing * The area has been checked for glass and other sharp objects. * All the equipment used to mark out the course has been checked and is safe and suitable for primary children. |
| Clothing | * All children are to wear suitable PE clothing with appropriate footwear. Spikes are allowed * No jewellery. * No chewing. * No bare feet. |
| Organisation of the competition | * All schools will pre-declare their team. * Schools should ensure that their pupils are warmed up prior to competing. * The children will be visible at all times. * SSP/Primary staff will be at the finish line to supervise their children when they have finished the race. |
| Medical problems | * Class teacher will be aware of their own children’s health problems and alert a member of the Schools Sport Partnership to them on arrival. * There will be a designated first aider in attendance from ABACUS first aid company on the edge of the field. * In addition, each school should be bringing their own first aider. |
| Comfort facilities | * Toilets will be available in the Cricket building and portaloos * Children to be accompanied to the toilet by their own teachers prior to the event commencing. * Pupils and staff should avoid crossing the race line while the races are taking place. |
| Change of arrangements | * The Schools Sport Partnership will carry out a safety check if the weather should become inclement. * In consultation with primary staff a decision will be taken accordingly. |