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| Activity/Situation/Hazard | Action required |
| Arrival at Len Forge Centre | * Children to be dropped and collected in the designated car parking area adjacent to the pitches.  If dropped off by coaches pupils should be escorted onto to the schools area on the field by staff and secondary sports leaders.
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| Area where the children will compete | * Parent/spectator area is adjacent to the pitch, all parents must stay in the stands or behind the fence around the pitches.
* No parents are allowed to go onto the pitches
* The children will be in sight of their teachers at all times.
* The pitch has been checked for glass and other sharp objects.
* The goal frames and nets have been checked for any damages
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| Clothing | * All children are to wear suitable PE clothing with appropriate footwear.
* No jewellery.
* No chewing.
* No bare feet.
* Shin pads must be worn
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| Organisation of the competition | * All schools will sit down in their teams and listen to the briefing of the rules
* Schools should ensure that their pupils are warmed up prior to competing.
* The children will be visible at all times.
* SSCo staff will be refereeing the games

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| Medical problems | * Class teacher will be aware of their own children? health problems and alert a member of the Schools Sport Partnership to them on arrival.
* There will be a designated first aider in attendance
* In addition, each school should be bringing their own first aider.
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| Comfort facilities | * Toilets will be available in the Len forge Centre adjacent to the pitches.
* Children to be accompanied to the toilet by their own teachers prior to the event commencing.
* Pupils and staff should avoid crossing the pitches while matches are going on
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| Change of arrangements | * The Schools Sport Partnership will carry out a safety check if the weather should become inclement.
* In consultation with primary staff a decision will be taken accordingly.
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